



LAWSUIT INFORMATION SHEET

Important Notice on Approving Litigation

When a client engages Baker Govern & Baker to act as its agent in litigating a claim, we forward that file to a local attorney or law firm. The attorney reviews the file, sends us a letter acknowledging receipt of the file, and tries to contact the debtor by phone and/or mail. Once the file is in the attorney's hands, an unwritten contract between the law firm, Baker Govern & Baker and the client is implemented. The file becomes the property of that attorney and he is entitled to a commission on any monies collected on that file prior to litigation whether or not a payment is sent to the client, BG&B or the law office. This commission is earned even if the debtor makes payment simply because of a demand letter sent by the attorney. If litigation is necessary, the client reserves the right to review the suit requirements submitted by the law firm before proceeding further with litigation. The client will not be charged any monies for litigation until the rate quoted is accepted. Should the client not wish to proceed further, the client is welcome to withdraw its file at that time. Once suit fees and/or court costs have been forwarded to the attorney, he is entitled to his full fee if a client withdraws the file prematurely. This might be his entire contingency fee, or might be an hourly rate, based on the time he and his staff have invested in the case. The reasoning behind this is that the premature withdrawal of a file would prevent local counsel from earning his commissions if he were successful. He is entitled to his full fee on all monies collected, even years later, when a debtor tries to sell property and comes up against the Judgment the attorney obtained on our client's behalf.

If your customer asserts and affirmative defense based upon an alleged dispute, or in fact, files a counter-claim, additional out-of-pocket expenses for depositions and defense of the counter-claim may be required. There may also be mediation and execution charges. All of these expenses are over and above the contingency fees charged.

If a case goes to trial, it will normally be necessary for a client to furnish a witness with a personal knowledge of all the facts in regard to this case. If that witness cannot appear at trial for any reason, the attorney must have full settlement authority.

Please sign here to indicate you have read the above and understand your rights and liabilities.

Signature: _____

Firm: _____

State of Incorporation: _____

Provide us with the executed affidavit, statement of account, and documentation in duplicate the attorney can take into court. Should an attorney request one or more affidavits after he receives yours, please provide him with the necessary documents. Different states have different requirements. If this is a dispute, please write a paragraph or two telling your side. We have access to several skip tracing/asset search agencies, which, for a fee, will try to provide us with information an attorney can use to collect on Default Judgment. If you do not have banking information or know where a company might have its assets and do not wish to expend funds on a search, it is highly unlikely your Judgment will be collected.

(Rev. 04/08/08)